



**MEETING MINUTES
N.C. DEPARTMENT OF LABOR
ADMINISTRATION UNIT SAFETY AND HEALTH COMMITTEE**

DATE/TIME: 9/12/12

LOCATION: Labor Building Conference Room 205

ATTENDING: Carrie Boring, Paulette Hernandez, Todd McNoldy, JJ Bulluck, Tammy Higgins

CALL TO ORDER: 2:02pm

OLD BUSINESS: No Old Business

NEW BUSINESS: If interested in AED/CPR training, let Connie Deuser know. New Chair to be elected at December meeting, contact Carrie for duty details. Have new members/alternates at next meeting. Fire Extinguishers - process for inspecting them? Who pays? Carrie will look into this issue. IT Extinguisher is continuously out of date. NC OSH Review Commission will be moving to the Lee House on Blount street effective 10/01/12.

ADJOURNMENT: 2:16

SUBMITTED BY: Carrie Boring

Division/Bureau: Safety and Health/Administration
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