

## Minutes of Meeting Boiler Safety Bureau Management

**Date/Time:** December 1, 2011 / 1:30 p.m.

**Location:** Old Revenue Building, 6<sup>th</sup> Floor Conference Room (B611)

**Attendees:** Jack Given, Cliff Dautrich, Greg Davis, Dean Strickland, Allison Jay

Bureau Chief – Jack traveled to Hong Kong and Beijing along with National Board’s David Douin, Executive Director, and Jim McGimpsey, Sr. Staff Engineer, to attend various safety meetings concerning construction and inspection of boilers and pressure vessels. Jack gave a presentation while in Hong Kong and Beijing. He commented that the Chinese are extremely hospitable and he enjoyed the visit. CESA President, Mr. Ling, would like to visit the states and discuss further our inspection process and relationship with insurance companies.

There will be a revision on reporting of past due inspections. We will give statistics for state and insurance and then a global figure.

Our work plans will be revised. The revision should be completed by March 1. While doing the final appraisals in April, the new plan can be discussed and signed.

When filling out the performance logs, be sure to keep the work plan in mind. Also, when filing out the appraisal, be sure to give a good explanation for the grade of outstanding.

The overdue inspections/violations should not be more than 1.5%. These figures must be closely watched. Follow-ups by phone or e-mail should be noted in JO. The corrected violations should be cleared quickly.

Jack doesn’t plan to travel again until the week of February 21 for the National Board, Board of Trustees Meeting in Miami.

Assistant Bureau Chief – Cliff stated that even though we are struggling with a heavy work load, our numbers are improving.

Harrell completed the state exam and should be on his own sometime in January.

The job posting for Sims old territory will close on Friday, December 9.

There is no update on our computers at this time. We are hopeful that Davis will receive his new computer today.

The ASME program is in pretty good shape. We are scheduled to have an external audit in 2012.

Cliff will be at GE December 7 for training on the Traceway program. He will be filling in for Evers during the holiday.

Ramco is scheduled for an ASME audit in January. Gunto may attend as an observer.

Our Respiratory Program needs to be modified. We should fit test as necessary. Some type of modifications will need to be made for Confined Space Entry. The calibration bottles seem to expire before they are used. Cliff is looking for a new source for the bottles, perhaps something that doesn’t list an expiration date.

There should be something in writing to state where the pressure relief device should be located on bladder tanks used in specific applications.

High pressure condensate receivers need some type of testing annually.

A checklist should be developed for HLW stamped objects with no emergency shut-off and the various situations they would be used.

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Performance reviews will be complete by the end of January. Interims for next year will be complete by October 31.

Inspector Supervisor East Report – Harrell passed the state exam. He is applying for his National Board IS Commission on-line today. Strickland will be working with him the week of December 5. Afterward Harrell will work with Kidd, Gunto and Snuffer. He should be on his own in January. Any time he spends in a shop should be documented.

Johnson is showing some overdue objects that have been insurance items, but recently became state items. He has been using JO in a way that shows his territory with a lot of overdue objects. Johnson has three follow-up inspections scheduled for today.

Strickland will verify that Kirkland and Parker's training sheets are complete.

Strickland conducted a field visit with Kirkland. They were at PCS Phosphate to perform an extended certificate inspection on Number 7. They are scheduled for an internal on January 31.

Strickland will be at Cost Effective Maintenance with Payne for an "R" Stamp Review.

Inspector Supervisor West Report – Hutchens has two state violations without follow-ups. One of these has received an extension. There should be some way to note extensions in JO that will also appear on a report.

Davis has an AI Audit scheduled at Isometrics with Hutchens. Hutchens is doing a good job. He is accurate. The diary entries look great. Hutchens explained points of the quality manual to Gunto.

Davis rode with Case. Income is good. There were some special inspections. Case has hit the ground running. He has performed 18 new inspections and has 13 left.

Hutchens will ride with an Iredell County Schools representative the week of December 5 to get these schools up to date.

The shop list is up to date and filed. There are some monitoring logs that need to be collected from the field.

There was a Western Inspector Meeting November 29. The training included NCAC Exemptions, Definitions, Section VIII Nameplates, NCR's, and Ergonomics. There was a mishap with the computer swap, so the inspectors still have their old computers.

Other – Cliff has pictures of a tank on his computer. What did ASME Section VIII say about reducing the size? Has it changed since 2007?

Cliff and/or Jack will help proctor the "A" Endorsement exam that will be given to Michael Morgan with Arise on Friday, December 16.

Our next meeting is scheduled for Thursday, January 12 at 1:30 in the 6<sup>th</sup> floor conference room.

*The meeting adjourned at 2:25pm.*