

## Minutes of Meeting Boiler Safety Bureau Management

**Date/Time:** February 2, 2012 / 1:30 p.m.

**Location:** Old Revenue Building, 6<sup>th</sup> Floor Conference Room (B611)

**Attendees:** Jack Given, Cliff Dautrich, Greg Davis, Dean Strickland, Andy Frazier, Allison Jay

Bureau Chief – Jack will be traveling on the following dates

February 21 – 24	National Board, Board of Trustees meeting	Miami, FL
March 28 – 29	American Insurance Legislative Committee meeting	Washington, DC
April 4	National Board Budget Task Group	Columbus, OH
May 11 – 18	National Board Joint meeting	Nashville, TN

The office staff has filled out On-the-Job-Training (OJT) checklists for their positions. This training tool has been available to field staff. The bureau is formalizing its training and this is part of that process. In the event that any position would need to be filled, supervisors would have a training guide and the new hire would be able to sign off on the training received.

Jack received a call from a pressure vessel manufacturer concerning North Carolina's requirement for registration with the National Board. Jack explained that registration can take place after the point of installation and informed him of the paperwork involved. This conversation stemmed from a misunderstanding of a violation written on this manufacturer's product. Be clear when explaining violations and the necessary corrective actions.

Assistant Bureau Chief – Terry has been cross-training on the management distribution reports with Jo Ann.

Andrew Gunto passed the "B" endorsement exam. He will be assigned to Edwards.

Strickland will be the Authorized Inspector Supervisor (AIS) for AC Corp., Morris & Associates, and Ramco.

Our independent audit is complete. There were a couple of minor recommendations made during the closing meeting.

Cliff is traveling to California to audit the fabrication of a non-code fiberglass filter housing and the hydro test of a second one built for PCS Phosphate. This is necessary for a NC Special to be granted.

Training is scheduled for April 17 -19 at the Brownstone. The first two days will be In-Service Inspection training for commissioned inspectors presented by the National Board. Thursday will be weld inspection training presented by Hussein Sadek.

There have been a couple of meetings with Danny Addison, Attorney with Department of Justice, concerning the hearing set for April 23 with Delux Cleaners. There is an auto body business that received an order to cease operation, but they haven't requested a hearing.

Looking through the survey cards that are returned, those that show the customer has spoken with the office are usually marked 'excellent'.

Don Kinney is doing well with training and will be attending National Board In-Service Inspection training for new inspectors.

Inspector Supervisor East Report – The number for the east are beginning to improve. Kirkland and Harrell are working hard on the overdue inspections.

Evers has been inspecting in Cumberland and Robeson counties. He had one violation in January without a 90 day follow-up.

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Parker will be assisting in District 5 (Bertie, Chowan and Hertford).

Gunto will be the authorized inspector at Edwards and the back-up for Morris & Associates.

PCS Phosphate is waiting to rework the valve on the No. 7 boiler. If all work is approved, an extended certificate will be requested. They may be replacing their No. 5 boiler.

Sims, Payne and Evers have done a good job in District 1.

Inspector Supervisor West Report – There are two overdue requests. Hutchens will take care of one next week. Hutchens is at Ristoflex one to two days a week. He has learned a lot about material at this shop. He will be witnessing burst test on about 100 pipes for Ristoflex to keep their Canadian order. Hutchens is the AI at Isometrics and is doing a good job.

Sims will continue to cover Lee, Harnett, Hoke, and Scotland counties. Payne will continue to cover Stanley, Montgomery, Anson, and Richmond counties. Parker will be assisting in the east.

Davis conducted a ride-along with Hutchens on January 9. Hutchens is very organized and systematic conducting inspections.

Davis did a ride-along with Parker on January 12. They covered prospecting and introductions. Six new objects were registered in the process.

On January 25 Davis rode with Snuffer. Snuffer pays very good attention to detail as observed while Snuffer was performing an inspection on a new installation. He asked that the emergency shut of be tested. Two of the four boilers in the room shut down and two remained in operation. They had not been wired to the emergency switch. Davis will be riding with Snuffer again on February 7.

A ride-along is scheduled with Kirkman on February 8. They plan to visit Pardee Hospital to look at hyperbaric tanks.

Sims has been helping Case and Hutchens with their territories. Payne will be helping Case with a couple of locations. Iredell County will be returned to Case beginning February 6. A ride-along is scheduled with Case for February 14.

The Western Inspector Meeting is scheduled for February 14 at the Charlotte OSH office. Respirator Fit Requirements, Lock-out/Tag-out, NBIC changes, and Section VIII changes are on the agenda. Dautrich will be there to calibrate the oxygen sensors. The western inspectors need to bump test their oxygen sensors before the meeting and bring their lockout/tagout kits to the meeting.

An “R” Stamp review is scheduled for May 1-2. Davis will be at Belews Creek for a 3-year certificate inspection during February.

Overall the statistics for the west look good.

Our next meeting is scheduled for Thursday, March 1 at 1:30 in the 6<sup>th</sup> floor conference room.

*The meeting adjourned at 2:25pm.*