

## Minutes of Meeting Boiler Safety Bureau Management

**Date/Time:** December 06, 2012 / 1:30 p.m.

**Location:** Old Revenue Building, 6<sup>th</sup> Floor Conference Room (B611)

**Attendees:** Jack Given, Cliff Dautrich, Greg Davis, Allison Jay

Bureau Chief – Jack spoke with Jaques Couvion with Praeses. Mr. Couvion explained that he had two analysts working full time on the issues with Mobile JO and hoped to have everything resolved quickly.

Andy Frazier spoke to the Commissioner concerning changes to the Rules and Laws. We will be requesting two exemptions – one for propane vaporizers and the other for gas line boiler heaters. The gas line heaters are not located in populated areas. Fee increases are coming.

Jack does not plan to attend the NBIC meeting scheduled for January. He will be attending the Board of Trustees meeting in Fort Myers, Florida in February.

Assistant Bureau Chief – Cliff stated that interim reviews are complete for the field staff and most of the office staff.

There are 46 procedures that are being reviewed. Cliff developed a control document for reviewing procedures. Jack stated that whenever a person is asked to review any document they should put serious thought in their response. Discussion with others is encouraged. Upper management has put a great deal of emphasis on the operations manual being complete.

Cliff is working on the adequacy report of our QA Program. The internal and independent audits are complete.

Inspector Supervisor East Report – Dean Strickland is conducting an “R” Stamp review so Cliff provided the report on his behalf. The east seems to be in pretty good shape. Inspectors are meeting goals with income and expenses. Harrell and Kinney helped Johnson keep his territory up to date during his absence.

The actual number of violations without follow-up inspections within 90 days does not show on the status report. The bureau's percentage currently is an average of the result for inspectors. Jack wants the bureau number to be calculated by looking at the total violations without follow up versus averaging the inspector's results. Cliff will be revising the report.

Inspector Supervisor West Report – Hutchens has two open repairs; one has an extension and the other had a follow-up in October.

The open violation at Delux Cleaners has not had a follow-up inspection.

Ray Payne has been working with Guilford County Schools during Johnson's absence. He also helped cover Ramco. Payne participated in an ASME audit at Fabrication Associates and the team recommended that all stamps be renewed.

Hutchens will take the “B” endorsement exam and Sims will take the “A” endorsement exam on December 5.

The Western Inspectors meeting was held at the Charlotte OSHA office. Training included Duties of the AI, review of updated NB 263, competency records for Submerged Arc Welding process, and proper completion of R-2 reports. John Kirkland conducted training on Mobile JO. The next Western Inspector meeting is scheduled for February 12, 2013 at the Winston Salem OSHA office.

During January Richard Parker will attend “A” school at the National Board in Columbus, OH.

Isometrics has a pre-audit scheduled for January 8 and their ASME audit scheduled for January 22 and 23. Mid Atlantic Boiler's “R” Stamp will expire March 12, 2013. Davis spoke with Catheryn Deyton, but no date has been set.

An incident took place at Oak Grove Moravian Church in Winston Salem. Several people were affected by carbon monoxide. Parker conducted an investigation and was able to include the county Fire Marshall's investigation report with his own for filing in our office.

Our next meeting is scheduled for January 10 at 1:30 in the 6<sup>th</sup> floor conference room.

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