

Minutes of Meeting Boiler Safety Bureau Management

Date/Time: January 6, 2011 / 1:30 p.m.

Location: Old Revenue Building, 6th Floor Conference Room (B611)

Attendees: Cliff Dautrich, Greg Davis, Dean Strickland, Allison Jay

Bureau Chief – January 19-21 Jack will be attending the NBIC Main Committee Meeting in Austin, TX. He will be in New York for a meeting with ASME on March 17 and 18.

Assistant Bureau Chief – Both the east and west inspectors will hold SWOT meetings by the end of January. These meetings are to collect information for our strategic plan that is being revised.

JoAnn was able to resolve the problem with a couple of PDAs. They both needed a Windows update.

Cliff will be performing extended certificate inspections at PCS. Dean Strickland will be charged with this task later in the year. The only extended certificates in the western part of the state are at Bellews Creek of Duke Power.

On December 8 there was an incident at Duke University/Hospital. It appears that a valve failed. The investigation isn't complete. Also a propane boiler was discovered at that location. It has been registered and currently has a violation for being non-Code.

Cliff has been working diligently preparing us for our AIA audit with ASME. Steve Sykes will be conducting our external audit soon.

Cliff will be at Salisbury Machine to audit Greg Davis.

Cliff would like Johnson to do a brief presentation on relief AI work.

Kirkland will be taking the National Board exam on the 13th. Kirkland feels more confident and expects to do well. Parker has been helping Kirkland this week.

Richard needs to be in the field as much as possible for hands on training. Cliff has asked Parker to write down what he is asked to check and take pictures if possible. Afterward he is to look up the requirement for that particular checkpoint. These notes will help develop our training program. Also, doing this will help to certify each inspector on various types of equipment. Kirkland will be doing the same exercise when he advances to in the field training. Cliff plans to have time in the field with each of these new hires.

Cliff welcomes suggestions on training materials.

Inspector Supervisor West Report – Davis stated that Hutchens has registered for NBIC, Part 3 on-line training on the National Board website. He has completed the first section. Davis likes the on-line training because you can study at your own pace. Once you sign into the exam portion, you have to complete it. The exams are not timed.

Davis sent an e-mail to HSB asking for the inspectors to follow-up on violations and work on their overdue objects. He hasn't received a response, but has noticed from reports that the numbers are going down.

Parnell has two school systems that have shown up in her work to do. They may revert back to insurance shortly. If not, she will spread out the inspections.

Griffin still has a violation pending at Clean Clothes in Charlotte. The data plate is stamped at 15 MAWP and should be 150 MAWP. Jack has allowed the manufacturer to add the 0 to the plate.

Davis would like to have a procedure written on our role, and responsibility in federal facilities.

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Inspector Supervisor East Report – The numbers for the east are high, but appear to be down from the previous month. Evers has been on vacation during December and his numbers will come down in January. Kidd is taking care of 10 of his overdue objects today.

Lane will be back in the east to help around the end of January.

Johnson, Kidd, Lane, Payne and Sims have above average income for December.

The EPA has stated that they are committed to repairing their equipment and will contact Gunto for a re-inspection.

Our next meeting is scheduled for Thursday, February 3 at 1:30 in the 6th floor conference room.

The meeting adjourned at 2:30pm.