

## YTD (Year-To-Date) Performance Report

<b>Bureau</b>	<b>Boiler Safety Bureau</b>				
<b>Date</b>	<b>07-23-2019</b>				
<b>Period</b>	<b>FY 18/19 – 4th Quarter</b>				
<b>Obj. #</b>	<b>Objective</b>	<b>Standard</b>	<b>YTD Actual</b>	<b>YTD Status</b>	<b>Comments</b>
1.1	Combined State and Insurance inspection backlog of items due 30 days after certificate of inspection expiration.	Backlog $\leq$ 1.50%	1.21%		
1.2	State inspection backlog of items due 30 days after certificate of inspection expiration.	Backlog $\leq$ 0.90%	0.59%		
1.3	% of follow-up inspections of pressure retaining equipment for which violations were identified by State inspectors.	$\geq$ 95% within 90 days	95%		
1.4	Conduct training for inspection staff. Include in-service and new construction related curriculum.	Conduct 3 training sessions per year, 2 regional, 1 Bureau-wide	2		Jan 22 & Feb 26, 2019 Jul 10-11, 2019
2.1	Develop a standard operating procedure and forms for uniform compliance of our Laws and Rules regarding the issuance of penalties.	SOP and Forms			December 31, 2019
2.2	Develop an electronic system with DOL IT for the implementation, tracking, and record keeping for the penalty system.	Electronic System			December 31, 2019
3.1	Conduct Bureau S&H committee meetings.	At least quarterly	4		9/26/18, 12/12/18 3/20/19, 6/19/19
3.2	Site inspections are conducted of Bureau controlled spaces in accordance with the S&H Policies using appropriate reporting forms.	At least quarterly	4		9/26/18, 12/12/18 3/20/19, 6/19/19
3.3	S&H Policy 9 and required safety training is reviewed with supervisors and staff.	Annually	All Staff		Jul 10-11, 2019 (Field) Apr 10, 2019 (Office)
3.4	Follow prescribed procedures for investigating and reporting injuries, occupational illnesses, violence or criminal activity.	Investigate and report as required by policy	1		Accidents/incidents.
	YTD Status				
	Meeting or exceeding standard				
	Not meeting standard				
	Objective on hold or no longer valid				