

Minutes of Meeting
Boiler Safety Bureau Management

Date/Time: March 12, 2015 / 1:35 p.m.

Location: Old Revenue Building, Room B511

Attendees: Cliff Dautrich, Don Kinney, Greg Davis, Dean Strickland, Phil Hooper and Allison Jay

The agenda was adopted as presented.

Inspector Supervisor East Report – Smith is attending “A” school at the National Board. This is the reason his numbers are high. He will be able to bring the percentages down when he returns. Smith will complete his NCVIP training after he returns from National Board.

Kirkland is out for approximately eight weeks. Bailey, Harrell and Smith are covering his territory while he is out. Kirkland will complete his NCVIP training when he is released to return to work.

Kidd’s percentage of expired objects is up. Contributing factors are attending “NS” school in Columbus, OH and shop visits at GE Hitachi in Wilmington and Morris in Garner. Morris has been requiring an AI about twice a week. Once Kirkland is back in the field, Bailey may help Kidd.

Harrell conducted an investigation at Sager Creek. Bailey and Strickland assisted.

Concerning hyperbaric chambers, Gunto suggested that we request the end date for the acrylics, a data report, and be sure that the acrylic data sheet (GR1) is certified by a registered professional engineer (PE). Strickland will provide Kinney with this information. Hooper asked if anyone else inspects this equipment at medical facilities. Not to our knowledge was the general response.

PCS Phosphate sent a letter to the Chief requesting an extended certificate. The external inspection is scheduled May 13 and the internal inspection is scheduled for June 7.

Inspector Supervisor West Report – Payne’s percentage of expired objects is up. He was on vacation, then went immediately to “NS” school. Adverse weather during February affected the number for the west.

Coley is being trained in his own territory by Kirkman in Rowan, Stanley, and Montgomery Counties, Parker in Davidson County, and Davis in Anson, Richmond, and Scotland Counties. Coley has already trained with Johnson and Snuffer. Davis covered all the required safety training with Coley and the documentation has been filed.

Davis conducted a ride-along visit with Snuffer. Snuffer plans his work day well and performs a thorough inspection. His paperwork is submitted in a timely fashion.

Davis and Parker were at Duke Energy in Roxboro for an extended certificate on Unit 1. They did the initial document review and a walk down of the boiler. Parker asked pertinent questions. The internal non-certificate inspection is scheduled for March 24. Kinney has been invited to this inspection.

Telework agreements should be completed by March 13 and the required Beacon training should be complete by March 18.

Hooper asked about the total of state objects with violations. The subject of violations was discussed – how they are written, tracked and cleared. The numbers fluctuate monthly. Dautrich has been working diligently on the penalty process. Once it is in place, the penalty process should be effective for follow-up non-compliance situations.

Criteria should be written for insurance external inspections not conducted each year. Terry runs a report for Davis on insured high pressure boilers needing an external that are more than 90 overdue. Sending a letter to the owner and the insurance company about the overdue inspection was offered as an option for notification. Kinney will take responsibility for contacting the insurance companies about overdue inspections.

Assistant Bureau Chief – Kinney reiterated that the numbers look good considering the events in February.

The Sager Creek incident prompted Kinney to build a new incident investigation report. The previous report consisted of two pages. The new report form has seven.

Our independent audit of our Quality Assurance Program is complete. There were no findings.

Bureau Chief – New work plans should be ready for July 1. We will continue on our current schedule for this year and have a couple of months to be sure everything is in place for the new fiscal year.

The strategic plan for 2015 – 18 is nearing completion. Additions were implement a program to increase public awareness and implementation of a penalty procedure.

The bureau received a fee increase effective March 1. Support staff corrected 618 invoices. Shops have been notified in writing that we will implement their fee increase April 1. Cliff prepared a brief response for staff to use when questioned about the fee increase. The new fees should be posted on the web March 16.

Spring training is slated for May 19 – 21. Jim Worman with the National Board will be training. The topic will be Section IX and will include workshops. Training will be held in the Agriculture Building on Edenton Street. Sleeping room arrangements are at the Holiday Inn Raleigh Downtown – Capital. Our IT, Legal, and Human Resources (HR) bureaus have asked for time to speak during the training. Jo Ann will be conducting annual safety training on day three.

We are considering weld inspection for November training. Cliff is going to visit a company that he is considering to conduct the training.

Other: Deputy Commissioner Phil Hooper stated that he would like to some field visits with the inspectors and supervisors.

He stated that all bureaus are to follow HR guidelines on compensatory time. There is a ceiling on the amount. Renathe will have to give prior approval for comp time that is above the limit.

Telework agreements and workstation photos should be submitted to the office promptly.

Everyone using a state owned vehicle should keep in mind the use policy concerning those vehicles. Art Britt is tracking all complaints received in our department.

Admin staff are welcome to train at McKimmon Center during All Employee Week.
Be sure to review each item of expense reports. Be mindful of the travel and be accountable.

Meeting adjourned at 3:15.