

ETTA Safety Committee and Inspection Meeting

January 4, 2018

Team:

Carlene Galvin Harris

James Washington

The fourth quarter walkthrough inspection of ETTA areas in ORB and meeting was held on December 28, 2017. Discussions about space heater usage, cubicles and overloading electrical circuits in the ORB were discussed during the ETTA Bureau meeting on October 30, 2017. These items will be forwarded to the Safety & Health Steering Committee that meets in January. James and I distributed Space heater forms (Policy #15) to 10 ETTA employees and asked them to turn it in to their supervisors as soon as possible. We will conduct the 4th quarter meeting and walkthrough during the last two weeks of December 2017.

Carlene Harris attended the NC DOL Safety and Health Steering Committee on October 10, 2017. The next meetings is on January 16, 2018.