

Elevator & Amusement Device Bureau
Quarterly Review Meeting
July 23, 2013
10:00 am

Attendees: Tom Chambers, Tommy Petty, Andy Frazier, Art Britt, Nancy Vick, Jack Brinson, Adrienne McLean

Absent: None

Performance Statistics for fiscal year July 1, 2012 to June 30, 2013 were reviewed. Statistics for May-June, 2013 performance year was reviewed. Report and charts will be posted on the intranet.

YTD Fiscal Year

Routine Inspections/Overdue Report

All objectives met and/or exceeded. All inspectors (34) completed their database of routine inspections within the objective (90 days of the date of last annual inspection) for the fiscal year.

Tommy explained the only inspector with overdue inspections within 30 days had been on medical leave. There were only 9 elevators even over 30 days for the fiscal year report. This is the first time the bureau has completed all elevator inspections within the 90 day timeframe or the 30 day timeframe. Jack asked if the two additional inspectors helped achieve this. Tom said it did in part because the new inspectors only got fully productive in later part of the year.

Operator Safety Meetings

Objective not met as there were 47 qualified locations and 16 safety meetings were held of these locations. Safety meetings were held in unqualified locations as well. There needs to be clarification on this objective for future reporting.

Operational Checks

Objective not met as there were 97 qualified locations and 51 operational checks completed. Operational checks were held in unqualified locations as well. There needs to be clarification on this objective for future reporting.

Fair Partners

Objective met. Same fair partners (13) have renewed their contracts and sent in paperwork as required.

Amusement Star Program

The bureau continues to have 2 amusement companies that participate.

Time Reports

Tommy explained how the inspection seasons vary during the year. Time spent on the elevator inspections go down during fair season and spring inflatable inspections. He said the far eastern area (coastal) and far western area traveled more than all the others.

Other Activity

Art asked how safety meetings were handled. Tommy and Tom explained that the safety meetings were held on-site at a traveling amusement company's location when setting up for play with 15 or more

rides. These meetings are for the amusement company's ride operators and attendants. They are conducted by a field supervisor or a senior inspector. The objective of the meeting is to increase safety awareness and participants are given a handout in English and Spanish that contains safety pointers.

Art asked if the amusement star program had lost the interest it had in the beginning. Tommy explained that even though invitations and applications were sent out, there were no responses received. Tom said that most companies can't comply with the requirements. Some fairs want this but it can't be forced.

Andy asked questions on the operational check and safety meeting numbers for current performance year, 2013-2014. It was explained that this report was year-to-date which included only May and June, 2013 numbers.

Andy asked if any supervisors had made inquiries to any companies for amusement star program. Tom said yes, but the companies are not following through. He said they were told that we were not asking any more of them than what we are doing right now. Powers Amusements should get their flag this year and can help with publicity. There is a level of reluctance with them as they think we would scrutinize everything else. Andy said that maybe this needs to be re-evaluated if there is no interest. Art asked about the spike in April for amusements and low on routine inspections. Tommy said there were inflatable inspections in March and April thus everyone being very busy with amusement inspections. These inflatables are inspected once per year during these months.

Andy asked what percentage of survey cards were received back. Tom said about 2%. Andy said positive responses back demonstrate good customer skills of the inspectors.

Tom explained the possible new process of sending out corrected violation cards with the invoices from the budget office. He has been working with Jane Gilchrist and Mike Daniels on setup and printing. These would be sent to the budget office to send out with our invoices. He said a letter would be sent to elevator companies to notify their service people of the requirement of sending to this office on all violations. There is still no way to track these but we have asked Laura Cone to setup something in an Access database to handle in the interim. There is only so much that can be done with using a database and it is only an interim process, but the audit required this. He said we have never had any issues or problems with how we issued violations and not return to all sites.

Art asked if there was a penalty for not responding. Tom said no and it has never been enforced.

Jack asked if these cards could be completed on the internet like Boiler does with Praeses. Tom said we need a public portal and need a new system. All the deficiencies stated in the audit were addressed in the RFI for our initial elevator system.

Jack asked of news on CSDC. Tom said our problems and concerns were addressed in a meeting with all involved. They were told that we saw no need to continue with this program and we did not have the staff to complete our initial work to prepare for this program. There is no staff time to do anything other than regular business. Andy added that we couldn't proceed without knowing the costs.

Budget

Jack explained the State Budget office transfer of the bureau funds. They were taken out of special funds and transferred to the General Fund.

He said bureau expenditures were down and revenues were up compared to the previous fiscal year.

Next Meeting: October 15, 2013 at 10:00 am in ORB 6th floor conference room