

Jesse Mendoza

March 30, 2015

ETTA Safety Committee

Subject: ETTA Meeting with Carlene Harris (co-member from ETTA).

Carlene and I met on to discuss current committee issues and safety and health ETTA plans. We discussed the Unit Safety and Health Committee Requirements checklist that will be used to audit ETTA safety and health committee. Reviewed Unit Safety and Health Committee Responsibilities to ensure we are meeting our guidelines. We went over recalled items that have been sent to the committee. Some items have been looked at such as the recall hand trucks. ETTA did not have any of the recalled items. The 2 other items, jumper cables and Kiddie fire extinguisher, were going to be look at during the walk around inspection. Carlene and I discussed with Robert the fire extinguisher issue and it is not on Labor One. I reminded her of the physicals that are due. Her department is up to date. Standards and Training can now go get their physicals. Next meeting set for April 8, 2015 at 09:00am.

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