



Employee Safety and Health Program

Unit and Field Office Inspection Form

Provide copy of this completed form to the Bureau Chief, and the Employee Safety and Health Program via Dawain Faison (dawain.faison@labor.nc.gov), to be uploaded to the intranet and the specific Unit.

Unit: OSH Compliance East	Location of Inspection: Lake Boone Trail – Parking deck; 1 st , 2 nd , 3 rd Floors
Inspection Team:	Date of Inspection: 1/29/2016
1. Deborah Samad	Unit Manager: Bruce Miles
2.	Additional Comments:
3.	Lighting at exterior stair to lower parking deck, reported as non-functional since 9/15, now working.

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation	
<input type="checkbox"/> Cords in walkways	<input type="checkbox"/> Extension cords used as permanent wiring
<input type="checkbox"/> Damaged cords (any type)	<input type="checkbox"/> Exposed energized parts
<input type="checkbox"/> Missing ground pin on electrical cord	<input type="checkbox"/> Daisy chain (power strip plugged into another power strip)
<input type="checkbox"/> Excessively warm/overheated cords or equipment:	<input type="checkbox"/> Outlet missing cover or broken cover
	<input type="checkbox"/> Two prong adapter used or two prong extension cord
Additional Comments, notations, and abatement information (including date):	

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation	
<input type="checkbox"/> Items stored within 3 feet of a heater and/or heat source	<input type="checkbox"/> Blocked fire extinguishers
<input checked="" type="checkbox"/> Emergency Exit lighting is working correctly <i>*see below</i>	<input type="checkbox"/> Exit doors in working condition
<input type="checkbox"/> Space heaters meet testing laboratories criteria (Identify)	<input type="checkbox"/> Block Exit doors
<input type="checkbox"/> Flammable/Combustibles stored correctly	<input type="checkbox"/> Chemicals stored correctly
<input type="checkbox"/> Excessively warm/overheated cords or equipment:	<input type="checkbox"/> Fire extinguishers inspected (identify by Serial #) All O.K.
Additional Comments, notations, and abatement information (including date): Red EXIT signs failed to illuminate when test button pressed: 3 rd Floor at solid door to lobby (#56); 2 nd Floor at door to N.E. stairwell (#28); 1 st Floor outside men's room (#5). No EXIT sign or emergency lighting at door from lab. to lobby. N.E. Stairwell: Light fixtures: on landing between 1st and 2 nd floors, ON but unable to test due to test button missing; at door to 2 nd floor, fixture OFF, pilot light OFF, and no response to test button; at door to 4 th floor, one tube OFF, one tube glowing pink, did not illuminate when test button pressed. N.W. Stairwell: Light fixture on landing between Lower Level and 1 st floor: test button broken/unable to test, and lens broken; fixture at door to 2 nd floor ON but did not illuminate when test button pressed. Emergency lights (#6) above door to men's room on first floor, and (#1) opposite elevators on lower level emitted sound (abnormal) and did not illuminate when test button pressed. <div style="text-align: right;"><i>Deborah Samad</i></div>	