For All NCDOL Employees
August 2013

From the Commissioner

I recently shared with each of you the bittersweet news about the transfer of the Apprenticeship and Training Bureau to the N.C. Department of Commerce. While I have mixed emotions about saying goodbye to our friends and co-workers, I feel very confident that Commerce is the right place to foster the program's growth.

I am so pleased that Commerce Secretary Sharon Decker understands the value of the Apprenticeship Program and its importance in industrial recruitment, workforce development and creating a skilled workforce. In Commerce, the growth opportunities for the program and its staff are almost limitless. Being among other programs with a similar mission will finally give the program the statewide attention it deserves.

In the coming months as our friends move to their new home, please take time to wish them well. Fortunately, the Department of Commerce is only three blocks away, so I know our paths will continue to cross.

The long session at the General Assembly was like no other. The twists and turns kept Governmental Affairs on their toes at all times. I was pleased that the budget leadership at the General Assembly understood my push for additional OSH funding and was pleasantly surprised to come away with \$500,000 for the OSH Division. The funds were desperately needed and will be used to fund operating expenses and for retaining benchmark positions.

The General Assembly also awarded state employees one extra week vacation. While I know it was a disappointment to not get a cost of living increase, I hope each of you will find a way to spend some much-deserved time away from the office.

Lastly, I attended the farewell brunch in Human Resources for Lee White on Wednesday. Lee has been an outstanding employee and a loyal public servant. I know that he will be as much of an asset for the Department of Revenue as he has been for us. Please join me in wishing Lee all the best in his new position.



Employee News

• Congratulations to Regina Cullen on the birth of her first grandchild. Calille was born July 24 in Berkeley, Calif., to Regina's daughter, Jessica Luginbuhl, and son-in-law, Michael Schwartz. He weighed 7 pounds, 7 ounces. Regina is the bureau chief of the Agricultural Safety and Health Bureau.

New Hires

- Andy Sterlen, safety education specialist, ETTA, Raleigh.
- Shavonne Holman, processing assistant IV, Apprenticeship and Training, Raleigh.

Job Changes

- Kisha Holmes, from supervisor to deputy administrator, Wage and Hour.
- Brent Wiley, health compliance officer, from District 8 to District 11, OSH Raleigh.

Separations

- Allen McGaha, safety compliance officer I, OSH, Charlotte.
- Tiffany Flowers, safety compliance officer I, OSH, Raleigh.

- Felecia Parks, safety education specialist, ETTA, Raleigh.
- Lee White, assistant director, Human Resources, Raleigh.

Retirements

- Jerome Evers, deputy inspector, Boiler Safety.
- Alvis Chatmon, elevator inspector, Elevator and Amusement Device, Western District.

Labor Commissioner Cherie Berry presents a certificate of appreciation to Lee White. Human Resources held a going-away party for Lee on July 31. He has worked for NCDOL since March 1997.



Travel Subsistence Rates

	In-State	Out-of-State	In-State	Out-of-State
	Prior to	Prior to	Effective	Effective
	7-1-13	7-1-13	7-1-13	7-1-13
Breakfast	\$8.00	\$8.00	\$8.20	\$8.20
Lunch	\$10.45	\$10.45	\$10.70	\$10.70
Dinner	\$17.90	\$20.30	\$18.40	\$20.90
Lodging (actual, up to)	\$63.90	\$75.60	\$65.90	\$77.90
TOTAL	\$100.25	\$114.35	\$103.20	\$117.70

New State Government Capitol Area Directory

The 2013 revision of the N.C. State Government Capitol Area Directory is now available online at www.ncgov.com/library/pdfs/Summer2013NCCapitolAreaPhoneDirectory.pdf.

Upcoming Birthdays

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	8-3	Adrienne McLean	8-11	Bennett Allen	8-21	Chris Oberst
	8-4	Beth Rodman	8-11	Mark Earles	8-25	Jim Kornegay
	8-4	Gregory Davis	8-13	Tena Clark	8-27	Tammy Higgins
	8-5	Jennifer King	8-14	Nancy Vick	8-27	Jennie Cagle
	8-5	MaLee Vertucci	8-14	Tiffany Lathan	8-28	John Downing
	8-6	Amelia Locklear	8-14	Eric Schumann	8-29	LuJuana Patterson
	8-6	Mike Daniels	8-15	Tina Morris-Anderson	8-29	John Luckado
	8-6	Jimmy Snuffer	8-15	Kay Knezevich	8-29	Darryl Saunders
	8-6	Anne Weaver	8-19	Jeffrey Cole	8-29	Tim Hogan
	8-8	Chris Lehenbauer	8-19	Cornelius Lloyd	8-30	Regina Cullen
8	-10	Claire Wallace	8-20	Marcy Collyer	8-31	Jean Tarter
8	-10	Scott Hammond	8-21	Steve Franklin		



First Aid Training

Connie Deuser, ETTA, taught classes in June on first aid, CPR and the use of automated external defibrillators (AEDs) to employees at the OSH Wilmington and Lake Boone Trail offices.

Left: Charles Knox practices splinting Michael Feliciano's leg during one of the courses.

FileNet Replacement Is Coming!

The NCDOL Research and Information Technology Division has been working hard to replace FileNet, our electronic content management (ECM) system. After a very thorough procurement process, we are on the threshold of going live with the new system, which is called OnBase.

Over the last few months, our OnBase vendor, a local company called ImageSoft, has been instrumental in migrating content from FileNet to OnBase in a test environment. In parallel, Research and Information Technology employees have been working with our bureaus to plan, train and test so that we can ensure a smooth transition. Our goal is to deploy the new system so that everyone who used FileNet in the past will have access to the new system, which will have the same features and functionality that exist in FileNet as well as some additional capabilities. We are also testing very carefully to ensure that all content migrates accurately from FileNet to OnBase.

Bureau chiefs and power users of FileNet have been closely involved in the planning and transition work. The conversion process has been a lot of work, and we appreciate the time and commitment everyone has shown in this effort.

Everyone who now uses FileNet to retrieve and view electronic content will see changes. The new system is very intuitive, but we are planning remote training sessions for field users to be held in August and will provide user documentation to help you become familiar with the new system. Our PC Support Group will be working closely with all current FileNet users to install the necessary new software for you to use OnBase. We will try to minimize the impact of those installations on your time.

This is a very exciting time, and not only because we are seeing the culmination of many hours of groundwork in preparation. The capabilities of our new system far exceed that of FileNet, and we are confident that OnBase will improve everyone's daily work-processing tasks in many ways. The initial rollout is just the beginning; stay tuned for continuous improvements over the coming months.

Thanks to everyone who has worked so hard to bring us to this milestone and beyond.

What's New @ Your Library

By Nick Vincelli, Librarian

New Titles

- Guidelines for Auditing Process Safety Management Systems. Center for Chemical Process Safety/Wiley, 2011.
- Guidelines for Vapor Cloud Explosion, Pressure Vessel Burst, BLEVE, and Flash Fire Hazards. Center for Chemical Process Safety/Wiley, 2011.

• A Practical Approach to Hazard Identification for Operations and Maintenance Workers. Center for Chemical Process Safety/Wiley, 2010.

Online FYIs

- Injury and Illness Prevention Programs
 http://www.osha.gov/Publications/OSHA3665.pdf
- Musculoskeletal Disorders and Traumatic Injuries Among Employees at a Poultry Processing Plant http://www.cdc.gov/niosh/hhe/pdfs/2012-0125_Interim_Report_Final.pdf