

Jesse Mendoza

Sept 30, 2015

ETTA Safety Committee

Subject: ETTA Meeting with Carlene Harris (co-member from ETTA).

Carlene and I met on to discuss current committee issues and safety and health ETTA plans. A review of the Steering Committee Safety and Health Manual Policy 5 – Training and recommendations submitted to Jiles Manning for updates if certain requirements for training do not apply. A review of the N. C. Dept. of Labor Building Emergency Action Plan outlined the appendix was not correct. This document will be used as a template for all units to use for their appropriate building EAP. Inspection for the quarter was conducted by us with the emphasis on Relocatable Power Taps being used to power appliances that might exceed to amperages for the RPT's. Next safety steering committee is set for Oct 21, 2015.