



Employee Safety and Health Program

Unit and Field Office Inspection Form

Provide copy of this completed form to the Bureau Chief, and the Employee Safety and Health Program via Amanda Carroll (Amanda.Carroll@labor.nc.gov). To be uploaded to the intranet and the specific Unit.

Unit: OSH Compliance East	Location of Inspection: Lake Boone Trail – 1 st , 2 nd , 3 rd Floors; Parking Decks
Inspection Team:	Date of Inspection: May 28, 2021
1. Deborah Samad	Unit Manager: TBA (BC Nicole Brown)
2.	Additional Comments:
3.	** See below re: Light fixtures in West Stairwell.

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation			
<input type="checkbox"/>	Cords in walkways	<input type="checkbox"/>	Extension cords used as permanent wiring
<input type="checkbox"/>	Damaged cords (any type)	<input type="checkbox"/>	Exposed energized parts
<input type="checkbox"/>	Missing ground pin on electrical cord	<input type="checkbox"/>	Daisy chain (power strip plugged into another power strip)
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Outlet missing cover or broken cover
<input type="checkbox"/>		<input type="checkbox"/>	Two prong adapter used or two prong extension cord
Additional Comments, notations, and abatement information (including date):			

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation			
<input type="checkbox"/>	Items stored within 3 feet of a heater and/or heat source	<input type="checkbox"/>	Blocked fire extinguishers
<input checked="" type="checkbox"/>	Emergency Exit lighting is working correctly	<input type="checkbox"/>	Exit doors in working condition
<input type="checkbox"/>	Space heaters meet testing laboratories criteria (Identify)	<input type="checkbox"/>	Block Exit doors
<input type="checkbox"/>	Flammable/Combustibles stored correctly	<input type="checkbox"/>	Chemicals stored correctly
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Fire extinguishers inspected (identify by Serial #) KL-719206; BX-749520; SU-891296 (Roof Level – not inspected before); BA-820835; SX-011828; RX-347124; SL-128343. On parking decks: E79751508; E79818288.
Additional Comments, notations, and abatement information (including date): All of the light fixtures in the West Stairwell, up to and including the one at Roof Level FAILED when tested: they did not illuminate when the test switch was pressed.			



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Unit: District 1	Location of Inspection: Asheville Office
Inspection Team:	Date of Inspection: June 1, 2021 (For May)
1. Kristie Hall	Unit Manager: Kay Knezevich
2.	Additional Comments:
3.	No Issues.

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation			
<input type="checkbox"/>	Cords in walkways	<input type="checkbox"/>	Extension cords used as permanent wiring
<input type="checkbox"/>	Damaged cords (any type)	<input type="checkbox"/>	Exposed energized parts
<input type="checkbox"/>	Missing ground pin on electrical cord	<input type="checkbox"/>	Daisy chain (power strip plugged into another power strip)
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Outlet missing cover or broken cover
<input type="checkbox"/>		<input type="checkbox"/>	Two prong adapters used or two prong extension cord
Additional Comments, notations, and abatement information (including date):			

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation			
<input type="checkbox"/>	Items stored within 3 feet of a heater and/or heat source	<input type="checkbox"/>	Blocked fire extinguishers
<input type="checkbox"/>	Emergency Exit lighting is NOT working correctly	<input type="checkbox"/>	Exit doors in working condition
<input type="checkbox"/>	Space heaters meet testing laboratories criteria (Identify)	<input type="checkbox"/>	Block Exit doors
<input type="checkbox"/>	Flammable/Combustibles stored correctly	<input type="checkbox"/>	Chemicals stored correctly
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Fire extinguishers inspected (identify by Serial #) Kiddie Fire Extinguishers (#RD-379022 and #RD-379023)
Additional Comments, notations, and abatement information (including date): The AED (HeartStart FR2+ defibrillator) was checked, to include: located in designated location, no damage or missing parts, battery was charged, a spare battery was present, and AED pads are current.			



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Unit:	Location of Inspection: Charlotte Field Office
Inspection Team:	Date of Inspection: 5/19/2021
1. Ted Hendrix	Unit Manager: Paul Sullivan
2.	Additional Comments:
3.	

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation			
<input type="checkbox"/> N	Cords in walkways	<input type="checkbox"/> N	Extension cords used as permanent wiring
<input type="checkbox"/> N	Damaged cords (any type)	<input type="checkbox"/> N	Exposed energized parts
<input type="checkbox"/> N	Missing ground pin on electrical cord	<input type="checkbox"/> N	Daisy chain (power strip plugged into another power strip)
<input type="checkbox"/> N	Excessively warm/overheated cords or equipment:	<input type="checkbox"/> N	Outlet missing cover or broken cover
		<input type="checkbox"/> N	Two prong adapter used or two prong extension cord
Additional Comments, notations, and abatement information (including date): No issues noted.			

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation			
<input type="checkbox"/> N	Items stored within 3 feet of a heater and/or heat source	<input type="checkbox"/> N	Blocked fire extinguishers
<input type="checkbox"/> Y	Emergency Exit lighting is working correctly	<input type="checkbox"/> Y	Exit doors in working condition
<input type="checkbox"/> N	Space heaters meet testing laboratories criteria (Identify)	<input type="checkbox"/> N	Block Exit doors
<input type="checkbox"/> Y	Flammable/Combustibles stored correctly	<input type="checkbox"/> Y	Chemicals stored correctly
<input type="checkbox"/> N	Excessively warm/overheated cords or equipment:	<input type="checkbox"/> Y	Fire extinguishers inspected (identify by Serial #) All fire extinguishers were inspected; no deficiencies noted
Additional Comments, notations, and abatement information (including date):			



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Unit: OSH Compliance West	Location of Inspection: Charlotte Field Office
Inspection Team:	Date of Inspection: 05/24/2021
1. Kevin Cosgrove	Unit Manager: Paul Sullivan
2.	Additional Comments:
3.	One fire extinguisher w/o monthly inspection

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation			
<input type="checkbox"/>	Cords in walkways	<input type="checkbox"/>	Extension cords used as permanent wiring
<input type="checkbox"/>	Damaged cords (any type)	<input type="checkbox"/>	Exposed energized parts
<input type="checkbox"/>	Missing ground pin on electrical cord	<input type="checkbox"/>	Daisy chain (power strip plugged into another power strip)
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Outlet missing cover or broken cover
<input type="checkbox"/>		<input type="checkbox"/>	Two prong adapter used or two prong extension cord
Additional Comments, notations, and abatement information (including date):			

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation			
<input type="checkbox"/>	Items stored within 3 feet of a heater and/or heat source	<input type="checkbox"/>	Blocked fire extinguishers
<input type="checkbox"/>	Emergency Exit lighting is working correctly	<input type="checkbox"/>	Exit doors in working condition
<input type="checkbox"/>	Space heaters meet testing laboratories criteria (Identify)	<input type="checkbox"/>	Block Exit doors
<input type="checkbox"/>	Flammable/Combustibles stored correctly	<input type="checkbox"/>	Chemicals stored correctly
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Fire extinguishers inspected (identify by Serial #) XS123916, #1, unlabeled unit at shower/restroom all inspected 5/19/2021. However, unit #2 at hallway to training room is missing inspection for May; last date of inspection 4/16/21
Additional Comments, notations, and abatement information (including date): Fire extinguisher #2 (at hallway to training room) missing monthly inspection for May			



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Unit: Winston-Salem Compliance West Field Office	Location of Inspection: Winston-Salem Pinnacle Building
Inspection Team: James Dempsey	Date of Inspection: 5/17/2021
1.	Unit Manager: Ben Harris
2.	Additional Comments:
3.	

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation			
<input type="checkbox"/>	Cords in walkways	<input type="checkbox"/>	Extension cords used as permanent wiring
<input type="checkbox"/>	Damaged cords (any type)	<input type="checkbox"/>	Exposed energized parts
<input type="checkbox"/>	Missing ground pin on electrical cord	<input type="checkbox"/>	Daisy chain (power strip plugged into another power strip)
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Outlet missing cover or broken cover
<input type="checkbox"/>		<input type="checkbox"/>	Two prong adapter used or two prong extension cord
Additional Comments, notations, and abatement information (including date): All ok : 5/17/2021			

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation			
<input type="checkbox"/>	Items stored within 3 feet of a heater and/or heat source	<input type="checkbox"/>	Blocked fire extinguishers
<input type="checkbox"/>	Emergency Exit lighting is working correctly	<input type="checkbox"/>	Exit doors in working condition
<input type="checkbox"/>	Space heaters meet testing laboratories criteria (Identify)	<input type="checkbox"/>	Block Exit doors
<input type="checkbox"/>	Flammable/Combustibles stored correctly	<input type="checkbox"/>	Chemicals stored correctly
<input type="checkbox"/>	Excessively warm/overheated cords or equipment:	<input type="checkbox"/>	Fire extinguishers inspected (identify by Serial #) Ten fire extinguishers inspected (SA-772292, YP-234285, YE-208191, SL-102203, ZD-926241, X-530590, MR-669188, MR-669014, AB-847629, MR-669961) All ok-5/17/2021
Additional Comments, notations, and abatement information (including date): Defibrillation electrode pads (Phillips Adult / Child Multifunction Electrode Pads (2) Part # M3713A expires 2022-05-31, During recent power outage, it was noted that the emergency lighting in both stairwells had no power-hazardous to employees-during next power outage, CSHO will verify if this still an issue.			