



Employee Safety and Health Program

Unit and Field Office Inspection Form

Provide copy of this completed form to the Bureau Chief, and the Employee Safety and Health Program via Amanda Carroll (Amanda.Carroll@labor.nc.gov). To be uploaded to the intranet and the specific Unit.

Unit: Winston-Salem Compliance West Field Office	Location of Inspection: Winston-Salem Pinnacle Building
Inspection Team: James Dempsey	Date of Inspection: 11/10/2021
1.	Unit Manager: Ben Harris
2.	Additional Comments:
3.	

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation	
☐ Cords in walkways	☐ Extension cords used as permanent wiring
☐ Damaged cords (any type)	☐ Exposed energized parts
☐ Missing ground pin on electrical cord	☐ Daisy chain (power strip plugged into another power strip)
☐ Excessively warm/overheated cords or equipment:	☐ Outlet missing cover or broken cover
	☐ Two prong adapters used or two prong extension cords
Additional Comments, notations, and abatement information (including date): All ok : 11/10/2021	

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation	
☐ Items stored within 3 feet of a heater and/or heat source	☐ Blocked fire extinguishers
☐ Emergency Exit lighting is working correctly	☐ Exit doors in working condition
☐ Space heaters meet testing laboratories criteria (Identify)	☐ Block Exit doors
☐ Flammable/Combustibles stored correctly	☐ Chemicals stored correctly
☐ Excessively warm/overheated cords or equipment:	Fire extinguishers inspected (identify by Serial #) Ten fire extinguishers inspected (SA-772292, YP-234285, YE-208191, SL-102203, ZD-926241, X-530590, MR-669188, MR-669014, AB-847629, MR-669961) All ok-11/10/2021
Additional Comments, notations, and abatement information (including date): Defibrillation electrode pads (Phillips Adult / Child Multifunction Electrode Pads (2) Part # M3713A expires 2022-05-31, Defib battery went bad-need to repl. spare. Philips Med. Sys. M3863A LiMnO2 DC 12v, 4.2 Ah. During recent power outage, it was noted that the emergency lighting in both stairwells had no power-hazardous to employees-during next power outage, CSHO will verify if this still an issue.	



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Unit: District 1	Location of Inspection: Asheville Office
Inspection Team:	Date of Inspection: November 29, 2021
1. Kristie Hall	Unit Manager: Kay Knezevich
2.	Additional Comments:
3.	In the process of getting a new spare battery for the AED.

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation			
☐	Cords in walkways	☐	Extension cords used as permanent wiring
☐	Damaged cords (any type)	☐	Exposed energized parts
☐	Missing ground pin on electrical cord	☐	Daisy chain (power strip plugged into another power strip)
☐	Excessively warm/overheated cords or equipment:	☐	Outlet missing cover or broken cover
☐		☐	Two prong adapters used or two prong extension cord
Additional Comments, notations, and abatement information (including date):			

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation			
☐	Items stored within 3 feet of a heater and/or heat source	☐	Blocked fire extinguishers
☐	Emergency Exit lighting is NOT working correctly	☐	Exit doors in working condition
☐	Space heaters meet testing laboratories criteria (Identify)	☐	Block Exit doors
☐	Flammable/Combustibles stored correctly	☐	Chemicals stored correctly
☐	Excessively warm/overheated cords or equipment:	☐	Fire extinguishers inspected (identify by Serial #) Kiddie Fire Extinguishers (#RD-379022 and #RD-379023)
Additional Comments, notations, and abatement information (including date): The AED (HeartStart FR2+ defibrillator) was checked, and it was located in its designated location, there was no damage or missing parts, the battery was charged, and the AED pads were current.			



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Unit: OSH Compliance East	Location of Inspection: Lake Boone Trail 3 rd , 2 nd , 1 st floors and parking decks.
Inspection Team:	Date of Inspection: November 30, 2021
1. Deborah Samad	Unit Manager:
2.	Additional Comments:
3.	

Inspection Information

Electrical Cords and Outlets: Check appropriate box when condition is identified and add notation		
☐	Cords in walkways	☐ Extension cords used as permanent wiring
☐	Damaged cords (any type)	☐ Exposed energized parts
☐	Missing ground pin on electrical cord	☐ Daisy chain (power strip plugged into another power strip)
☐	Excessively warm/overheated cords or equipment:	☐ Outlet missing cover or broken cover
☐		☐ Two prong adapter used or two prong extension cord
Additional Comments, notations, and abatement information (including date):		

Fire Hazards and Egress: Check appropriate box when condition is identified and make notation		
☐	Items stored within 3 feet of a heater and/or heat source	☐ Blocked fire extinguishers
☒	Emergency Exit lighting is working correctly	☐ Exit doors in working condition
☐	Space heaters meet testing laboratories criteria (Identify)	☐ Block Exit doors
☐	Flammable/Combustibles stored correctly	☐ Chemicals stored correctly
☐	Excessively warm/overheated cords or equipment:	Fire extinguishers inspected (identify by Serial #): Inspected by landlord's agent, 11/12/21: KL-719206; BX-749520; RX-347124; BA-820835; SL-128343. Inspected by D. Samad, 11/30: SX-011828.
Additional Comments, notations, and abatement information (including date): Emergency light fixture failures: 1.: 2nd floor: above door to men's restroom. 2.: Lower level: opposite elevators: when tested, the fixture emitted a buzz/tone and illumination was weak.		