

REDB Goals and Objectives

Goal/Obj #	Objective	Standard	Q1	Q2	Q3	Q4	YTD Status	Comment
1.1	% of cases closed by investigators within 120 days or less of date assigned.	85%	80%	88%	89%*	89%		* Correction (improperly used total cases closed within 120 days rather than those closed by investigators.) Original entry was 94% **Correction as above. Original entry was 98%. ***Quarterly statistics are monthly averages of cases closed by all investigators. 4 th quarter: 80 cases closed/11.25 DI months= 7.1 Random audits of DI CALs were done. Percentage represents total Bureau timely touches/total touches.
1.2	% of cases closed by investigators within 180 days or less of date assigned.	90%	94%	93%	97%**	96%		
1.3	Each investigator will complete 80 REDA investigations by June 30, 2018.	80 cases (Av: 6.7/mo.)	8.5	6.3	6.0	7.1***	Note: 323 complaint files were closed, but one investigator did not meet 80 cases/yr goal.	
2.1	Investigators shall take action on assigned files at least every 15 days after first contact.	95%	Did not track this quarter	94.5%	94.5%	98%		
3.1	% of combined safety and health committee meetings attended for Employment Discrimination and Wage & Hour.	100%	100%	100%	100%	100%		
3.2	# of site inspections conducted in Bureau controlled spaces in accordance with Policy 2.	Quarterly				100%		
3.3	Review of Policy 9 with Supervisors and Staff.	Annually				100%		
3.4	Follow prescribed procedures for investigating and reporting injuries, occupational illnesses, violence or criminal activity.	Policy 9				100%		

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Goal/Obj #	Objective	Standard	Q1	Q2	Q3	Q4	Annual Report	Comments
1.1	% of cases closed by investigators within 120 days or less of date assigned.	90%	96%	94%	90%	80% (89% by Bureau)	90%	<p>** This Bureau-wide goal is impossible to meet this FY due to staff attrition and new DIs/trainees. Only one investigator was a full investigator for the FY and that DI met the goal and closed 80 cases.</p>
1.2	% of cases closed by investigators within 180 days or less of date assigned.	95%	100%	100%	98%	92% (96% by Bureau)	95%	
1.3	REDB will close the equivalent of 80 cases/full investigator per year. (This does not include DA, IO, or AA closures).		On track	On track	**	**	**	
2.1	Investigators shall take action on assigned files at least every 18 days after first contact with 95% compliance by REDB overall.	95%	96%	94%	95%	100%	96.5%	
3.1	% of combined safety and health committee meetings attended for Employment Discrimination and Wage & Hour.	100%	100%	100%	100%	100%		
3.2	# of site inspections conducted in Bureau controlled spaces in accordance with Policy 2.	Quarterly	Done		Done	Done		
3.3	Review of Policy 9 with Supervisors and Staff.	Annually				Done		
3.4	Follow prescribed procedures for investigating and reporting injuries, occupational illnesses, violence or criminal activity.	Policy 9	N/A*	100%	N/A*	N/A*		
								*No injuries reported this quarter.