

Josh Dobson
Commissioner



Jennifer Stackpole, CFO
Financial Services Division

WAIVER OF COMPETITION APPROVAL FORM

Requisition No.: _____

Requestors Summary of Purchasing Scenario (Use additional sheet if needed):

Source of Funding: _____

Received quotes from: _____

Request approval to: Issue a Purchase Order to: _____

WAIVER OF COMPETITION (Choose One or more):

- ☐ Cases where performance or price competition are not available;
- ☐ Where a needed product or service is available from only one source of supply;
- ☐ Where an emergency is indicated;
- ☐ Where competition has been solicited but no satisfactory offers received;
- ☐ Where standardization or compatibility is the overriding consideration;
- ☐ Where a donation predicated the source of supply;
- ☐ Where personal or professional services are required;
- ☐ Where a medical product or service, or prosthetic appliance is needed;
- ☐ Where a product or service is needed for the blind or severely disabled and there are overriding considerations for its use;
- ☐ Where additional products or services are needed to complete an ongoing job or task;
- ☐ Where products are bought for "over the counter" resale;
- ☐ Where a product or service is desired for educational, training, experimental, developmental or research work;
- ☐ Where equipment is already installed, connected and in service, and it is determined advantageous to purchase it;
- ☐ Where items are subject to rapid price fluctuation or immediate acceptance;
- ☐ Where there is evidence of resale price maintenance or other control of prices, lawful or unlawful, or collusion on the part of companies which thwarts normal competitive procedures;
- ☐ Where the amount of the purchase is too small to justify soliciting competition or where a purchase is being made and a satisfactory price is available from a previous contract;
- ☐ Where the requirement is for an authorized cooperative project with another governmental unit(s) or a charitable non-profit organization(s);
- ☐ Where a used item(s) is available on short notice and subject to prior sale.

History Note: Authority G.S. 143-53; 143-57; 143-60; Eff. February 1, 1976; Readopted Eff. February 27, 1979; Amended Eff. April 1, 1999; February 1, 1996.

NOTE: For waivers over \$10,000.00, approval is required by Purchase and Contract except when it is an emergency purchase and time does not permit review or if it is for DIT.

Purchasing Agent's Certification: I certify that the above described requisition or purchase order was transacted in accordance with NC General Statutes, the NC Administrative Code and the Agency Purchasing Manual.

Requestor's Signature

Date

Waiver Review and Verification

Purchasing Officer Signature

Date

Approval Required for Waivers Over \$5,000

CFO Signature

Date